

Wellsprings Primary School

Meeting of the Full Governing Body held virtually on

Wednesday 24th March Via Zoom

Present: Mark Lunn(ML) – Headteacher, Katrina Marshall(KM), Shirley Chapman(SC), Nicki Hatton(NH), Nicola Sweeting(NS), Luke Middleton(LM), Chris Hall(CH), Michelle Hall(MH)

Kim Lester(Clerk)

1.	Apologies	Actions
	Gabby Andrews(GA) Family commitment. John Sharpe(JS) Absent	Accepted

2.	Business Interests Register	
	No further interests declared.	

3.	Minutes of the last meeting 28.1.21	
	Minutes accepted as a true record of the meeting.	

4.	Matters Arising	
	Governor Newsletter – This had been completed and sent out to parents. The next newsletter will be produced during the summer term. Policies – All policies have been reviewed. KL to check that Video Conferencing policy is on the school web site.	KL

5.	Business Matters	
	Budget Proposal 21/22 – The budget plan had been sent out to all governors prior to the meeting. The Month 11 report had been completed only a day before the meeting. ML and KL highlighted the summary of the two documents. The month 11 report indicated a year end balance of £64,242 uncommitted balance and £26,505 committed balance. The budget proposal had been based on a uncommitted carry forward of £69,050 and committed balance of £34,044. The reduced uncommitted balance was due in main to £14,080 from old year invoices from the Taunton Deane Partnership college for Forest School sessions taken during 2018/19 and a spring term invoice of £4,600. Although most of this had been paid from the Pupil premium balance, £3,808 had been taken from the school's balance. This showed the budget to be with an in year surplus of circa £26,000. No further redundancies would be required and it is hoped that with careful monitoring the budget will be able to	

	<p>be balanced over the next 3 years.</p> <p>Governors were happy to accept the budget proposal for 2021/22.</p> <p>SFVS – The annual return had been shared with the board and in particular the governor lead who had raised some questions for the Bursar.</p> <p>Governors were happy with the content of the return and signed it off ready for submission to the LA before the 31st March 21.</p> <p>Photocopier lease – The upstairs copier had been proving problematic recently and with an upgrade to the server due over Easter the IT manager had been in discussion with Ricoh regarding a solution to the pupil’s hold print function. As part of this solution, they offered a renewed lease at a slightly reduced cost to present, to include 2 new machines. As the current lease is not due for renewal until June 2022 governors decided that it was probably too early to make a decision to renew, along with the fact that other quotations had not been sought. This will be re-addressed in the Autumn/spring term.</p>	
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6.	Headteacher Feedback – including monitoring updates	
	<p>SEP visit- As the school is now ‘Good’ the SEP only carries out one visit (virtual this time) per year. The aim of the SEP is to support and understand the school and to provide/suggest actions for improvement and agree new challenges.</p> <p>Consideration of the impact of the COVID 19 situation showed that the school had managed well, the proportion of children attending post lockdown was good. Feedback from the parental questionnaire was positive and parents/children were happy using Google Classrooms once they got the hang of it. They liked the live teaching sessions and felt that communication had been good throughout. Throughout Lockdown there had been a Safeguarding team who made regular contact and logged communication with identified vulnerable pupils. Roughly 70% of identified vulnerable children were attending for part of the week. Half of pupils with an EHCP attended. Towards the end of the Spring term approximately 40% of the school population were attending.</p> <p>During this time staff well being has also been high on the agenda. Task groups have been formed for 3 areas – Remote/Blended learning, Pastoral and parental and community engagement. On the full return to school in March the pastoral group provided ‘goodies’ in the staffroom to boost staff morale. School improvement priorities for 20/21 include raising writing standards across the curriculum. It had been noted that over the past year children had probably spent more time accessing</p>	

	<p>computers rather than using a pen and paper. Developing the Mastery Maths approach over the coming year with support from the Boolean Maths team. Strengthen communication. The SEP noted the good range of platforms used for the remote curriculum and the balance of provision for home learning. He also praised the use of the grounds School priorities RAP/Action Plans – Data and assessment is not secure at present, the last assessments carried out in Autumn 20. Age related expectations are similar to other schools. Catchup provision has been identified, Booster classes for year 3 who missed out on their year 2 SATS, target current year 2 to ensure they are better prepared. Organising quality follow on teaching for those who don't understand the first time round. GB monitoring visits - Governors challenge and support is well documented, but the SEP indicated that some work scrutiny or Pupil interviews would be beneficial. ML agreed that the scanning in of work from books and sharing was a possibility for future meetings.</p> <p>Governors asked – What sort of challenges have been experienced coming back into school?</p> <p>Mainly Stamina and the ability to follow instructions, listen and concentrate. It's taking time to get the children back into some sort of routine. The children tire easily and tend to wander off. On the whole the children are joyful to be back.</p> <p>What about staff?</p> <p>Staff moral is good, the site is well organised and running smoothly, the bubbles are working well. On the whole the staff are a pretty resilient bunch!</p>	
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7.	Education Matters	
	<p>Health and Safety – Safeguarding update from the last term. Child protection plan – 3 children Monitoring required – 53 children Child in Need – 6 children Tier 3 FIS (Family Intervention Service) (Was Getset) - 4 but none active. TAC (Team around the child) - 5 Children Childrens Social Care Involvement (CSC) – 19 Police logs noted – 9 (2 families had 2 each)</p> <p>Covid guidelines criteria for schools have slightly changed in that 5 or more cases within a bubble or more than one bubble affected or any resulting hospitalisation need reporting to public health. The school has had no Covid cases this term.</p>	

	<p>Risk Assessments – None of the 97 we have are outstanding. One fifth of these are dated e.g. Fire risk and are reviewed annually. Only the Covid-19 risk assessment is currently reviewed every term.</p> <p>Equipment Breakdown –</p> <table border="1"> <thead> <tr> <th></th> <th>Equipment</th> <th>Playground</th> <th>Inside</th> </tr> </thead> <tbody> <tr> <td>Foundation stage</td> <td>10</td> <td>21</td> <td>9</td> </tr> <tr> <td>KS1</td> <td>4</td> <td>16</td> <td>4</td> </tr> <tr> <td>KS2</td> <td>2</td> <td>11</td> <td>2</td> </tr> </tbody> </table> <p>The current playtime arrangements have been shown many positives and will be carried forward.</p>		Equipment	Playground	Inside	Foundation stage	10	21	9	KS1	4	16	4	KS2	2	11	2	
	Equipment	Playground	Inside															
Foundation stage	10	21	9															
KS1	4	16	4															
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8.	Policies for review	
	SEND – SC Appraisal and Capability – MH	SC MH

9.	Training	
	<p>NH had attended the Preparing for Ofsted training. She fed back on some of the content: Ofsted are only grading at 2 levels until the summer, they are looking at remote learning and the sustainability of budgets. They promote the use of skills audits within the governing board and are looking for demonstration as to how the Catch up funding is being utilised.</p> <p>ML added that as schools have no data to be analysed this year it is unlikely that we should expect an early visit. Due to the push back of Ofsted being able to visit schools it could even be longer than the expected due date of July 2023 before the school has its next visit.</p>	

10.	Meeting dates	
	19.5.21, 7.7.21	

11.	AOB	
	<p>NS suggested that a governor board with a photo and responsibilities be made available in the staff room, it was felt that staff should be able to be familiar with who is on the board. Governors were asked to provide an electronic photo.</p> <p>The Chair asked that ML pass on the boards thanks to all the staff for their commitment over the past year.</p>	All

Meeting finished at 18.45

Actions		By Whom
4.	Matters arising – Video Conferencing policy – check that it’s on the Web Site	KL
5.	Budget Proposal – Signed off SFVS – KL to finish and send off to the LA	KL KL
8.	SEND – SC Appraisal and Capability – MH	SC MH
11.	Governors to email a photo to KL to arrange for a Governor identity board for the staffroom.	ALL/KL