

Wellsprings Primary School

A Meeting of the Governing Body held on Wednesday 25th May 2022 at
5.15pm at the school and remotely via Zoom.

Present: Mark Lunn (ML) – Headteacher, Katrina Marshall (KM) Assistant Head, John Sharp (JS) – Chair, Nicky Hatton (NH),
Attending remotely; Nicola Sweeting (NS), Michelle Hall (MH)
Clerk: Kim Lester

1.	Apologies	Action
	Luke Middleton (LM) Gov Course, Kate Mahoney (KMY) On holiday, Chris Hall (CH) Work Meeting, Tricia Budd (TB) Family illness	Accepted

2.	Business Interests Register	Action
	NS now employed by SCC as a SEND Assessment Co-ordinator	

3.	Minutes of the last meeting 30.3.22	Action
	Agreed as a true record of the meeting.	

4.	Matters Arising	Action by
	<p>Quotes – 3 playground quotes had been obtained, Signet Signs, Mort Sport and Play and Pentagon. The first 2 companies did not quote for elements of the plan that ML had asked for. Pentagon Play had quoted for everything but came in slightly more expensive.</p> <p style="color: red;">Governors were asked to consider the 3 quotes and make a decision for ML to carry forward the installation.</p> <p style="color: green;">Governors unanimously agreed to the Pentagon Play quote as it was all inclusive.</p> <p>Policies – Model policies had been updated and added to the school website. ML advised that the NQT policy was on the website but not the recently qualified and emerging teachers policy.</p> <p>Monitoring – Learning walk dates have been included at the end of the Agenda, please could governors check the dates and provisionally sign up to come in. ML had initially asked governors to choose a question for tonight’s meeting, as he unfortunately now had to leave early, he had prepared the document with answers. Ofsted data is now 3 years old and hard to make comparison with. ML had listed action points against the questions for e.g. School council no longer active, acknowledged it needs re-instating. ML asked governors to bear in mind that this is not a working SEF document, just a signposting document.</p> <p>The chair suggested that Governors have a good look at the document and bring back to the next meeting any further observations or questions they may have.</p> <p>Photos for Governor notice board</p> <p>Safeguarding Training for Governance – KL to check Training site to see who still needs to complete training.</p>	<p>All</p> <p>All</p> <p>All</p> <p>KL</p>

Signed

Date

<p>Maths Report – NS had met with the two Maths leads and had written a report for the board. The 2 leads had talked very enthusiastically about the Wellsprings Maths Action Plan 21/22. ML thanked NS for her report and was really pleased that it included the result of the annual maths challenge at Wellington school of a Bronze award. It was evident that children at Wellsprings continue to enjoy maths and the many varied ways it is delivered and future governor visits will no doubt confirm this.</p> <p>Howden’s Letter – KMY had confirmed to the Clerk that she had sent an email/letter to Howdens looking for funding towards upgrading the Staff room kitchen.</p>	
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5.	Headteachers Update	Action
	<p>Attendance – Current figures sit at 93.9% for the school and nationally 91.1%, boys are attending slightly better than girls. Pupil premium figures at 91.9% are our lowest ever, but still higher than national (88%). (national figures may increase significantly post COVID) Persistent absenteeism is currently 12.9% (Nat in 2019 this was 8.4%) A change to our coding system means that now we identify COVID cases as illness rather than other authorised circumstances. One family in particular is under the LA with a meeting after half term and will be then taken to court.</p> <p>Exclusions have reduced dramatically since a key pupil has now become dual educated, with only one day this term.</p> <p>Data update – Identified actions – ML had shared several data sheets with the governors of which he picked a few areas of interest/concern. Most year groups are low with writing, but gaps are starting to fill rapidly. If predictions continue to map out as expected it is hoped that the year 6 SATS results will be favourable. Results are due back to schools on the 6th July.</p> <p>Year 2 have 15 out of 35 pupils in receipt of Pupil premium, the cohort has just completed their SATS, results will be monitored for appropriate intervention. In most year groups, girls are performing higher than boys. Pupil premium children are not far off meeting age related expectations across the subjects, with the main gap being writing.</p> <p>Overall the gaps we can see are not as significant as national data sometimes suggests, however we will aim to improve this over time.</p> <p>SEF update – Targeted support is now in place, with tutor led support and Third Space learning online sessions supporting 10 pupils at a time. Student teachers have allowed teacher release to also support students. Focused curriculum support including single writing units, whilst trying to appeal to boys.</p> <p>Evidence to support the last Ofsted observations have been added to the SEF including ‘Data shows that the proportion of pupils meeting ARE expectations across the school has risen in 2021-22’ The last Ofsted report is based on 2019 data which makes comparison pretty difficult.</p> <p>Education Welfare and Safeguarding – We currently have 0 children on Child protection plans, which is the most stringent and involved action available.</p> <p>Still have 1 child looked after.</p>	

Signed

Date

	<p>11 children have become recognised as Child in Need (stepped down from CP plan)</p> <p>There have been 7 police logs since our last meeting, 3 incidents of adults targeting children in school, 3 pupils from other schools have targeted children from Wellsprings. North Taunton also has a high percentage domestic abuse issues.</p> <p>All actions within the annual safeguarding audit have been completed.</p> <p>Before ML and MH left discussion and a vote took place regarding the 3 Photocopier Proposals.</p> <p>Unanimous decision by Governors to go with the Lanier Quote.</p>	
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ML and MH both had to leave at this point

6.	Finance and Personnel	Action
	<p>KL continued the meeting regarding Finance and personnel:</p> <p>As an update to the last personnel statement, we have appointed a temporary 1:1 to support a year 6 child, she will start after half term.</p> <p>Year End C/F 21/22 and CFR return – KL talked governors through the School Balances Information Worksheet – A document that shows the Year end balances, any committed C/F e.g. Pupil Premium, PE grant, UIFSM, Trip money etc and any future anticipated spend.</p> <p>The Committed Balance BO1 was £56,162</p> <p>The Uncommitted balance BO2 of £195,443</p> <p>DFCG balance BO3 was £24,255</p> <p>Anticipated figures had been added to the report for upgrades to the school, including toilet refurbishment, redecoration, Playground installation and Laptops.</p> <p>Overall our C/F position is very good, but consideration for spend still need to be kept in check to cover future years when pupil numbers may decrease.</p> <p>The CFR report had been shared with the board, KL explained the purpose of this return, with all school using the same reporting codes, which allows for accurate benchmarking comparisons. The CFR report is then uploaded to the DfE website.</p>	

7.	Training	
	<p>NS had attended a very informative Policy training session. The documents from the training had been sent on to the board and she suggested that all governors would find them useful when asked to review policies.</p>	

The meeting closed at 18.12

Signed

Date

Action Points		By whom and by when
4.	<p>Matters arising Photos for Governor notice board All Govs to check they can attend Learning walks Safeguarding Training for Governance</p> <p>Governor Monitoring Governors questions – Check that your question was answered satisfactorily</p>	<p>All All KL check completion</p> <p>All 13.7.22</p>

Signed

Date