

ACRONYMS FOR SCHOOL GOVERNORS

ACA	Area Cost Adjustment – used to adjust funding formula to cater for local needs e.g. relative wage costs.
ADD	Attention Deficit Disorder
ADHD	Attention Deficit and Hyperactivity Disorder
AfL	Assessment for Learning
AGOG	Advisory Group on Governance
AHT	Assistant Head Teacher
AP	Alternative Provision (eg a PRU)
APP	Assessing Pupil Progress
APS	Average points score
AR	Annual review
ARE	Age-related expectations
ASIP	Additional Support & Intervention Plan
AST	Advanced Skills Teacher
AWPU	Age Weighted Pupil Unit (<i>was obsolete but now back in use, apparently</i>)
BESD	Behavioural Emotional & Social Difficulties
BPPE	Basic Per Pupil Entitlement
C2G	Clerk to Governors (<i>ie this site</i>)
CAA	Comprehensive Area Assessment
CAF	Common Assessment Framework
CDT	Craft, Design and Technology

CFC	Cared for Children (also known as LAC / Looked After Children, CLA / Children looked After, or Children in Care = ChICs)
CFF	Common Funding Formula
CFR	Consistent Financial Reporting
CIRT	Critical Incident Response Team
CP	Child Protection
CPD	Continuing Professional Development
CPR	Child Protection Register
CRB	Criminal Records Bureau (now DBS)
CYPP	Children and Young Peoples Plan
DBS	Disclosure and Barring Service
DCSF	Department of Children, Schools and Families (now DfE)
DfE	Department for Education (since May 2010)
DfES	Department for Education and Skills (now DfE)
DFC	Devolved Formula Capital
DHT	Deputy Headteacher
DMS or	Designated Member of Staff (re child protection) Data management system
DPA	Data Protection Act
DT	Design and Technology
E2L	English as a Second Language
EAL	English as an additional language

EBacc	English Baccalaureate
EBD	Emotional and Behavioural Difficulties
ECAR	Every Child A Reader
ECAT	Every Child A Talker
ECAW	Every Child a Writer
ECM	Every Child Matters
EHCP	Education, Health and Care Plans <i>(replacing statement of SEN from Sept 2014)</i>
EHE	Electively home educated
EHT	Executive Headteacher
EIP	Education Improvement Partnership
EFA	Education Funding Agency
EMA	Education Maintenance Allowance
EOTAS	Education Other Than At School
EWO	Education Welfare Officer
EY	Early Years
EYFS	Early Years Foundation Stage
EYDP	Early Years Development Plan
FE	Further Education
FFT	Fischer Family Trust
FGB	Full governing body
FOI	Freedom of Information

FMSiS	Financial Management Standard in Schools (obs. – now SFVS)
FS	Foundation Stage
FSM	Free School Meals
FT	Full-time
FTE	Fixed Term Exclusion
FTE	Full-time Equivalent
G&T	Gifted and Talented
GAG	General Annual Grant – Main funding per pupil for academies
GB	Governing Body (or Board)
GCSE	General Certificate of Secondary Education
GNNW	Governors Network North West
GTC	General Teaching Council (obs)
GTP	Graduate Teacher Programme
H & S	Health and Safety
HE	Higher Education
HLTA	Higher Level Teaching Assistant
HMCI	Her Majesty's Chief Inspector
HMI	Her Majesty's Inspectorate
HMSO	Her Majesty's Stationery Office now TSO
HoD	Head of Department
HoS	Head of School

HoY	Head of Year
HR	Human Resources
HSE	Health, Safety and Environment.
HT	Headteacher
IAP	Individual Action Plan
IBP	Individual Behaviour Plan
ICT	Information and Communications Technology
IEP	Individual Education Plan
IiP	Investors in People
INSET	In-Service Education and Training
IQ	Intelligence Quotient
ISA	Independent Safeguarding Authority (now DBS)
ISR	Individual School Range (of salaries)
IT	Information Technology
ITT	Initial Teacher Training
KS1, 2, 3, 4	Key Stage 1, 2, 3, 4 (<i>KS1 age 5 – 7 “Infants”, KS2 age 7 – 11 “Juniors”, KS3 age 11- 14, KS4 age 14 -16</i>)
LA	Local Authority
LAC	Looked after Children (also known as Cared for Children, or Children in Care)
LACSEG	Local Authority Special Equivalent Grant – paid to academies to cover equivalent LA maintained schools general shared costs.
LGB	Local Governing Body – within a Trust.

LADO	<u>Local authority designated officer</u>
LEA	Local Education Authority
LMS	Local Management of Schools
LSA	Learning Support Assistant
LSCB	Local Safeguarding Children's Board
MAT	Multi- Academy Trust
MFA	Master Funding Agreement – General agreement between EFA and Academy/Trust
MFL	Modern Foreign Language
MIFP	Manual of Internal Financial Procedures
NC	National Curriculum
NCTL	National College for Teaching & Leadership (Previously NCSL – National College for School Leadership)
NEET	Not in Education, Employment or Training
NGA	National Governors Association
NGC	National Governors Council (obs)
NGfL	National Grid for Learning
NOR	Number (of pupils) on Roll
NPQH	National Professional Qualifications for Headship
NQT	Newly Qualified Teacher
NUT	National Union of Teachers
NVQ	National Vocational Qualifications

OFSTED	Office for Standards in Education
PAN	Published Admission Number (sometimes known (wrongly) as Pupil Admission Number or Planned Admission Number)
PE	Physical Education
PGCE	Post Graduate Certificate of Education
PLASC	(obs) Pupil Level Annual School Census. Now School Census
PICSI	Pre-Inspection Context and School Indicators
PM	Performance Management (or Provision map)
POAP	Post Ofsted Action Plan
PP	Pupil premium
PPA	Planning, Preparation and Assessment
PRP	Performance Related Pay
PRU	Pupil Referral Unit
PSCHE	Personal, Social, Citizenship & Health Education
PSE	Personal and Social Education
PSHE	Personal Social Health Education (also PSCHE including citizenship)
PT	Part-time
PTA	Parent Teacher Association
PTR	Pupil/Teacher Ratio
QCA	Qualification and Curriculum Authority
QDD	Quality Development Dialogue

NB – I've not come across this one before but apparently used by a school to inform governors

of assessment of progress towards implementing the School Improvement Plan at the end of the year.

QTS Qualified Teacher Status

R&R Recruitment and retention

RAISEonline Reporting and Analysis for Improvement through School Self- Evaluation
(online)

RAP Raising Attainment Plan

RC Roman Catholic

RE Religious Education

ROV Record of Visit (by SIP or external adviser)

RSE Relationship and Sex Education

SA School Action

SA+ School Action Plus

SACRE Standing Advisory Council on Religious Education

SBM School business manager

SBSA Schools' Business Support Agreement (see also SLA)

SDP School Development Plan (See also SSDP and SIP)

SEAL Social and Emotional Aspects of Learning

SEF Self Evaluation Form

SEN Special Educational Needs

SENCO Special Educational Needs Coordinator

SEND Special Educational Needs & Disability

SENSS	SEN specialist services
SELT	<u>South East Leadership Centre</u>
SFA	Supplementary Funding Agreement – Specifics of agreement between EFA and individual Academy/Trust.
SFVS	Schools Financial Value Standard
SIC	Statement of Internal Control
SIP	School Improvement Partner
SIP	School Improvement Plan
SLA	Service Level Agreement (See also SBSA)
SLT	Senior Leadership Team
SMT	Senior Management Team
SMSC	Spiritual moral social and cultural
SOD	Scheme of Delegation
SPAG	Spelling, Punctuation and Grammar
SpLD	Specific Learning Difficulties
SS	Social Services
SSDP	Strategic School Development Plan (See also SDP and SIP)
STEM	Science, Technology, Engineering and Mathematics
STPDC	School Teachers' Pay and Conditions Document
TA	Teaching Assistant
TDA	Training and Development Agency
TEFL	Teaching English as a Foreign Language

TES	Times Educational Supplement
TLG	Training Liaison Governor, also known in some LAs as Link Governors for Training and Development
TUPE	Transfer of Undertaking Protection of Employment
UPN	Unique Pupil Number
UT	Umbrella Trust
VAK	Visual Auditory and Kinaesthetic (theory of 'learning styles' – NB: not universally accepted as valid)
VA	Voluntary Aided
VC	Voluntary Controlled
VI	Visually Impaired
VLE	Virtual Learning Environment
Y5	Year 5 (ie 9 and 10 year olds)
YOT	Youth Offending Team

26.5.15